

Oscoda County Library Board

430 W. Eighth Street
Mio, Michigan 48647
Phone: 989-826-3613
Fax: 989-826-5461

UNOFFICIAL MINUTES

March 26, 2020

A SPECIAL MEETING OF THE OSCODA COUNTY LIBRARY BOARD WAS HELD ON
THURSDAY, MARCH 26, 2020 AT 12:00 P.M.
THE MEETING WAS HELD VIRTUALLY VIA WEBEX.

Call to Order: 12:03 p.m. by President Stenzel.

Members Present: Stenzel, Emig, Nutt, and Shumaker

Members Absent: King

Guest: Amy Knepp

The virtual meeting is being recorded.

No pledge was recited due to the meeting being virtual.

Old Business

Staffing-Layoff Clarification

Director Knepp attended a webinar about unemployment.

General items to note:

- When is the last day of current pay? March 29, 2020.
- Lay-offs - Use the language “placed on leave” due to the COVID-19 virus.
- Director Knepp believes not all employees will be eligible for unemployment including new employees who have not worked long enough.
- Director Knepp needs to continue to work to be on top of the COVID-19 situation and take care of business such as bill paying.

The board’s previous motion was to pay employees through March 30, 2020 as per the first Executive Order of the Governor.

Vice President Emig left the meeting.

Nutt/Shumaker

Motion due to the Executive Order of the Governor (because of COVID-19) 2020-20, the board will pay wages until the end of the current pay period which ends 3/28/2020.

Roll call vote:

Nutt – Aye

Shumaker – Aye

Stenzel – Aye

3 Ayes : 0 Nays. **Motion carried.**

Nutt/Shumaker Motion that the following employees shall be placed on temporary leave: Beth Barron, Wendy Burden, Cathy Singler, Cindy Pullum, Susan Perry, Valerie Wyse, Wyatt Knepp.

Roll call vote:

Nutt – Aye

Shumaker – Aye

Stenzel – Aye

3 Ayes : 0 Nays. **Motion carried.**

Director Knepp will host a virtual meeting with staff to let them know they will be placed on temporary leave and that they will have a job after the Executive Order is lifted.

Exemption Letter

Director Knepp will need to continue to work as library business needs to be taken care of during the closure of the Library as per the Governor’s Executive Order(s) and will need a letter in case she is stopped by law enforcement.

Payment of BCN

The Blue Care Network recommends that if the board can continue to pay health care premiums that they do so. The board agreed that they should continue to pay for health insurance for those employees who are eligible.

Nutt/Shumaker Motion to continue to pay the BCN Premium for employees Knepp and Barron due to the Governor’s Executive Order.

Roll call vote:

Nutt – Aye

Shumaker – Aye

Stenzel – Aye

3 Ayes : 0 Nays. **Motion carried.**

Payment of Bills

Nutt/Shumaker Motion that in the event the Library is closed past April 13, 2020, Director Knepp is authorized to email bills to the Bill Paying Committee (King and Emig; Stenzel as alternate) though April 30, 2020 for payment or longer by Executive Order as issued by the Governor.

Roll call vote:

Nutt – Aye

Shumaker – Aye

Stenzel – Aye

3 Ayes : 0 Nays. **Motion carried.**

Director Knepp will put bills in a Google document for review and approval by the Bill Paying Committee.

Board Meeting – April 6, 2020

Shumaker/Nutt Motion to cancel the April 6, 2020 meeting making the next scheduled meeting May 11, 2020, with the **location changed to the Fairview Branch.**

Roll call vote:

Nutt – Aye

Shumaker – Aye

Stenzel – Aye

3 Ayes : 0 Nays. **Motion carried.**

New Business

None

Director’s Comments

None

Correspondence

None

Board Member Comments

None

Northland Board Advisory Comments

None

Commissioner Liaison Comment

None

Public Comment

None

Meeting adjourned at 12:43 p.m.

The next regular meeting will be held Monday, May 11, 2020 at 5:00 p.m. at the **Fairview Branch** of the Oscoda County Library.

Respectfully submitted,
Deb Shumaker – Secretary

2020 Meeting Dates – All meetings are held on a Monday except for the December meeting.

<ul style="list-style-type: none"> • January 13, 2020 – Mio 	<ul style="list-style-type: none"> • June 8, 2020 - Mio
<ul style="list-style-type: none"> • February 10, 2020 – Mio 	<ul style="list-style-type: none"> • July 13, 2020 - Fairview
<ul style="list-style-type: none"> • February 16, 2020 – Fairview (Special Meeting) 	<ul style="list-style-type: none"> • August 10, 2020 - Mio
<ul style="list-style-type: none"> • March 9, 2020 – Mio 	<ul style="list-style-type: none"> • September 14, 2020 - Mio
<ul style="list-style-type: none"> • March 16, 2020 – Mio Special Meeting 	<ul style="list-style-type: none"> • October 12, 2020 - Fairview
<ul style="list-style-type: none"> • March 26, 2020 – Virtual Special Meeting 	<ul style="list-style-type: none"> • November 9, 2020 – Mio
<ul style="list-style-type: none"> • April 6, 2020 – Fairview Canceled 	<ul style="list-style-type: none"> • December 11, 2020 (Friday) – Mio
<ul style="list-style-type: none"> • May 11, 2020 - Fairview 	

Items for next month’s agenda:

- Fire Safety
- Policies
- By-Laws – phone/virtual attendance
- Meeting Room Policy & Application
- Investments
- Parking Lot – Mio
- Handyman Services
- Municipal & Real Estate Attorneys